

Bureau of Fire Protection - NCR Citizen's Charter

Processing of Certificate of Waiver

<u>STEPS</u>	<u>TIME</u>	<u>PERSON IN CHARGE</u>
<p>SUBMISSION OF REQUIREMENTS</p> <p>One (1) Set of (Red) Folder (properly tabbed) containing the following:</p> <p>Original Certificate of Membership from National Commission of Indigenous People (NCIP) / Office of Muslim Affairs</p> <p>Other supporting documents (Original/Authenticated copy) that will support the grant of age and height waiver. E.g. PD 907 Certificate/ DRIVER'S LICENSE/ National Certificate III (Driving) issued by Technical Education and Skills Development Authority (TESDA).</p> <p>Photocopy of two (2) valid IDs;</p> <p>Three (3) 2x2 ID pictures</p>		
<p>ISSUANCE OF AGE AND HEIGHT MEASUREMENT CERTIFICATE</p> <p>Age Measurement duly certified by Regional Administrative Officer</p> <p>Height Measurement duly certified by Regional EMS Officer</p>	<p>Ten (10) minutes</p> <p>Ten (10) minutes</p>	<p>- Admin Staff</p> <p>- EMS Staff</p>
<p>INDORSEMENT TO BFP-NHQ re: CERTIFICATE OF WAIVER</p>	<p>Upon completion of Requirements</p>	<p>- Admin Staff</p>

